

HARASSMENT COMPLAINT FORM

School \_\_\_\_\_ Date \_\_\_\_\_

Student's/Complainant's Name \_\_\_\_\_  
(If you feel uncomfortable leaving your name, you may submit an anonymous report, but please understand that an anonymous report will be much more difficult to investigate. We assure you that we'll use our best efforts to keep your report confidential.)

Who was responsible for the harassment or incidents(s)? \_\_\_\_\_

Describe the incident(s). \_\_\_\_\_

Date(s), time(s), and place(s) the incident(s) occurred. \_\_\_\_\_

Were other individuals involved in the incident(s)?  yes  no  
If so, name the individual(s) and explain their roles. \_\_\_\_\_

Did anyone witness the incident(s)?  yes  no  
If so, name the witnesses. \_\_\_\_\_

Is there any evidence of the harassment (i.e. letters, photos)  yes  no  
If so, please describe. \_\_\_\_\_

Did you take any action in response to the incident?  yes  no  
If yes, what action did you take \_\_\_\_\_

Were there any prior incidents?  yes  no

If so, describe any prior incidents \_\_\_\_\_

\_\_\_\_\_

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature of complainant \_\_\_\_\_

Signatures of parents/legal guardian \_\_\_\_\_

*Cross Reference: 3210*

*Uniform Grievance Procedure*

*Legal References: 20 U.S.C. § 1681, et seq. Title IX of the Educational Aments*

*34 CFR Part 106*

*I.C. § 67-5909 Acts Prohibited*

*Policy History:*

*Adopted on:*

*Revised on:*